

Fresno COG 2015 Congestion Management Process (CMP) RFP

Questions & Answers

1. Does the \$150,000 budget include everything (e.g., database purchase, hosting and support cost for three years)?

Answer: Yes

2. Section III. E of the RFP states that resumes should be included as an Appendix; however, Section III.J states resumes should be submitted as part of the summary of qualifications. Please clarify if there is a preference.

Answer: The **detailed** resumes of the consultant team should be included as an Appendix; a summary of the team members' **relevant** experience can also be included in the "Summary of Qualifications" section.

3. Section III.L of the RFP states that Attachments A, B and C should be included at the end of the proposal. Should they also be included in relevant sections? For example Attachment B: DBE participation also be shown in the DBE Certification section of the proposal, or only at the end?

Answer: They only need to be included once either in the relevant section or at the end.

4. What is the expected frequency (5 minutes, daily, monthly etc.) for real time data update?

Answer: hourly

5. Which point of time do you want the data – updated regularly or at a particular point of time?

Answer: Fresno COG will be receiving historical NPMRDS data monthly from the FHWA. Therefore, ideally monthly update to the historical data analysis is preferred if budget allows.

6. If possible, please provide a lump sum sample agreement

Answer: Fresno COG has not executed a lump sum contract before and therefore could not provide a sample. If it is the consultant's preference to receive lump sum payment, Fresno COG will be willing to work with the consultant.

7. Can you provide the evaluation criteria for proposals

Answer: Here is a draft evaluation sheet. The criteria will be subject to final changes.

Consultant Scoring Sheet for:

Rated by: _____

Date: _____

	Criteria	General	Max points	Consultant A	Consultant B	Consultant C
1	The Proposal					
	Comprehension of the project	Does the proposal demonstrate an understanding of the project?	20			
	Thoroughness of the proposal	Does the proposal thoroughly discuss the methodology, scope and work products? Review for reasonableness.	15			
	Meeting the RFP Objectives	Does the proposal clearly demonstrate that all the project objectives will be met?	20			
2	Consultant Qualifications and Experience					
	Consultant qualifications and experience	What is the experience and technical ability of the people working on the project? Weight the experience of the project manager and the people actually doing the work.	20			
3	Cost					
	Cost	How does the cost compare with other proposals? Is cost reasonable?	10			
4	Overall Impression					
	Overall Impression	How do you feel about the overall proposal and the ability of the consultant team to deliver the desired product?	15			
Total Score			100			